

**CENTRAL FLORIDA BEHAVIORAL HEALTH NETWORK**  
**Board of Directors' Meeting Minutes**  
**June 26, 2015**

**Members:** Crag Latimer, Chairman  
Judith Turnbaugh, Secretary  
Alison Salloum, PH.D.  
Ann Arnall  
Andy Swett  
David Beesley  
Doug Leonardo  
Dr. Robert Nixon  
Dr. S. Medidi  
Kevin Lewis  
Larry Lumpee  
Mary Lynn Ulrey  
Nancy Hamilton  
Ray Fischer  
Robert Rihn  
Sheriff Susan Benton  
Walter Niles  
Wendy Merson

**Members Absent:** Alvin Wolfe  
Gary MacMath  
Karen Windon  
Maureen Coble  
Paula S. O'Neil, Ph.D., Vice Chair  
Ray Gadd, Treasurer  
Terri Saunders

**CFBHN Guests:** April May, DCF  
Bennie Allred  
Bill Gardam  
Natalie Kelly

**Board of Directors' Attorney:** John Bakas

**CFBHN Staff:** Linda McKinnon, President & CEO  
Betsy Christensen  
Carrie Hartes  
Heather Hains  
Julie Patel  
Larry Allen  
Laura Gross  
Mike Krause  
Marcia Monroe

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**1. TOPIC: Call to Order/Introductions/Announcements**

- The meeting was called to order by the Chairman at 10:00a.m.

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**2. TOPIC: Consent Items (Routine Business/Committee Recommendations)**

**Discussion**

**& Decisions:** The Board approved the following:

- The May 22, 2015 Board Meeting Minutes
- The May 2015 Financials

**3. TOPIC: Action Items (Items Requiring Presentation, Public Comment & Discussion Prior to Action)**

**Discussion**

**& Decisions:**

*Public Comment*

No requests were received

*The CQI Plan*

The Board QI Committee presented the CQI plan and clarified the updates related to staff positions and goals.

**4. TOPIC: Information Items**

**Discussion**

**& Decisions:**

*CEO Report*

*Legislative Update*

Natalie Kelly presented to the board the current information related to the bills recently passed in Tallahassee. The budget passed by the governor created a specific line item for operational dollars which is separate from service dollars. The FIT teams will be in every managing entity.

There are one time funds pending that are part of the federal block grant are being planned for but yet undetermined how they will come down and be able to be spent. Finance and contracts detailed the preliminary plan for being able to spend down the dollars. The goal is to spend the federal block grant dollars first then roll over any general revenue dollars that remain. The general revenue dollars can support programs already in place. We will not know any determination until August regarding the block grant funding. According to proviso language some of the special project dollars will be coming from the federal block grants funds. Once the OCA's are determined match will be clarified as well. Contracts will send out a listing of what the current plan is regarding the federal block grant funds and how to spend them down.

There are currently four teams put in place to meet and work out CSU bill data requirements, communication between the managing entities and the department. Care coordination & child welfare are among the items to be discussed. Baker and Marchman Act mergers will be discussed. An administrative team will discuss the project listing and develop a workgroup to ensure the projects are not conflicting. The legislature begins in January through March. The team goals are to be prepared for the committee meetings.

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**5. TOPIC: Committee Reports**

**Discussion**

**& Decisions:**

Executive Committee

The committee approved the CEO Emergency Succession Plan which outlines the succession as the C.O.O. then the C.F.O. upon board approval. Staff will provide the Board with a breakdown of hours spent on the Hendry Glades transition.

Governance Committee

The committee had the following persons appointed Robert Rhin and David Beesly. Kevin Lewis volunteered to be a part of the committee.

Finance Committee

The committee notified the board of a draw on the line of credit as well as submitted the request for advances for next year. The committee presented for approval of the May 2015 financials.

Quality Improvement Committee

The committee presented the CQI Plan for board approval. CARF review is scheduled for August 27<sup>th</sup> and August 28<sup>th</sup>. The equity policy will be presented to the Board in July. The Scorecard will also be presented in July.

Strategic IS/Utilization Management Committee

The committee met and reviewed the new changes to the pamphlet. The department staff received approval to roll out the changes in two stages as opposed to all at once. The KIT system is no longer usable effective June 30<sup>th</sup> with no plan for file format received. Plans are in place for the FTP process once a format has been provided by the state. The data due date has been changed to the 10<sup>th</sup> of the month.

Legislative Committee

The committee has had several new members added. The handout materials are being updated. Senate Bill 7068 is being worked on by the committee. Initial updates are the clarifications of the definitions and develop a position paper to be presented to the board prior to sharing with legislators.

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**6. TOPIC: Regional Council Reports**

Circuit 6 - Pasco

The council met and discussed issues related to Prevention Grant issues and the protest in place which is holding up all grant recipients receiving their awarded amounts.

Circuit 6 - Pinellas

The council met and discussed legislative summaries. They also discussed means to increase community involvement in the meetings. The board representative choice for the council is Nancy Hamilton.

Circuit 10

The council met and focused on indigent health care tax. This tax would provide all of the match dollars. Kathy Hayes will retire in August. Sheriff Benton is in discussion with CFBHN staff to share data.

Circuit 12

The council met and discussed legislative issues and the network updates. There was no regional council chair recommendation determined.

Circuit 13

The council met and discussed Marsha Lewis-Brown as the board member representative and Clara Reynolds remaining the Regional Council Chair. The hearing impaired services and related funding responsibility.

Circuit 20

The council met and discussed restarting the acute care meeting and a healthy needs enterprise in the county.

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**7. TOPIC: Open Agenda**

**Discussion**

**& Decisions:**

The Chairman shared a video related to innovation and shared the information with the board members via e-mail.

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**8. TOPIC: Adjournment**

The meeting was adjourned at 12:00pm.

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**Approval**

**The minutes of this meeting were approved at the Board of Directors' meeting conducted on May 22, 2015. A signed copy of the minutes may be requested in writing to:**

**Judith Turnbaugh, Secretary - CFBHN Board of Directors via email to [turnj@aol.com](mailto:turnj@aol.com), via fax to 813-740-4824 or via written request.**

**Judith Turnbaugh, Secretary  
CFBHN Board of Directors  
719 US Highway 301 South  
Tampa, FL 33619**

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Respectfully submitted by



- Judy Turnbaugh, Secretary